



# WEDDINGS

.....

## HOTEL SARANAC WEDDINGS

*Imagine greeting your guests in the elegant and Grand Ballroom, the region's most iconic, historic reception venue. Let the unique spaces of Hotel Saranac create a wedding story that is all your own. Your guests will enjoy the vibrant urban downtown location surrounded by rustic Adirondack wilderness.*

*Your menu will be custom designed using local and seasonal ingredients, cutting edge trends, and of course your personal preferences. Hotel Saranac's event coordinators and on-site culinary team work closely with you to plan, prepare and execute the details of your event, creating an extraordinary, personalized experience for you and your guests.*

~

### *Ballroom Wedding Food and Beverage Minimums*

*Non - Holiday*

*Monday through Thursday \$5,000*

*Friday \$10,000*

*Saturday \$13,000*

*Sunday \$8,000*

*Holiday or Special Event Date \$13,000*

*This is the minimum a wedding must spend on the food & beverage for their event in the ballroom, prior to tax and administrative fee. All food and beverage chosen for your unique menu will be applied towards this minimum.*

~

*The restoration of this historic hotel has created unexpected and beautiful spaces perfect for elopements, receptions small to large, rehearsal dinners, wedding brunches or showers. Menus can be exclusively designed for each of these events.*

# Wedding Packages

---

## **Redwood Package**

\$68 per guest

*Two Stationary Displays  
Two Passed Hors D'Oeuvres  
Two Course Plated Dinner  
Coffee and Tea Station*

## **Evergreen Package**

\$82 per guest

*Two Stationary Displays  
Three Passed Hors D'Oeuvres  
Three Course Plated Dinner  
Coffee and Tea Station*

### ***Weddings Packages include:***

*Menu tasting for four*

*Cake cutting*

*Complimentary Champagne Toast*

*White napkins and floor length table linens*

*House centerpieces or candle lit tables*

*Round or banquet tables and elegant chairs*

*Grand Ballroom*

*Oak Room*

*Great Hall Foyer area outside the Grand Ballroom doors*

*Access to Hotel Saranac preferred vendor list*

*Special group rates for overnight rooms*

*Suite upgrade to Bride & Groom (with room block)*

*Earn Hilton Honors bonus points on group blocks and catering to use towards a future vacation or honeymoon*

~

### ***Special Add Ons:***

- Reserve 2nd floor for max 5 hour reception (includes the Great Hall Bar and North Terrace) \$1,000
- Reserve North Terrace A for max 5 hour reception \$500
- Ceremony options are available in the Grand Ballroom, Great Hall and North Terrace for additional fee depending on the space selected, guest count and setup needs
- Beautiful up-lighting against the walls of the Grand Ballroom (many assorted colors available) \$150
- Projector and screen for a slide-show \$150
- Reserve The Ember Room for the bridal party to get ready in the morning of \$150
- Additional courses, stations or late night snacks, prices vary
- Table side wine service, specialty cocktails or other specialty bars. prices vary

*All pricing listed is per guest unless otherwise noted. Minimums apply. All rates are subject to current New York State Sales Tax and 21% Administrative and Service Fees to include 15% disbursed to service team as gratuity; taxable 6% retained by hotel as administrative fees.*

**Beverage Experience**  
*Hotel Saranac Bar Packages*

	<b>1 Hour</b>	<b>2 Hours</b>	<b>3 Hours</b>	<b>4 Hours</b>
<b>Soda, Iced Tea &amp; Lemonade</b>	<b>\$4</b>	<b>\$6</b>	<b>\$7</b>	<b>\$8</b>
<b>Beer, Wine &amp; Soda</b>	<b>\$16</b>	<b>\$20</b>	<b>\$24</b>	<b>\$28</b>
<b>*Select Liquors, Beer, Wine &amp; Soda</b>	<b>\$19</b>	<b>\$33</b>	<b>\$41</b>	<b>\$50</b>
<b>*Premium Liquors, Beer, Wine &amp; Soda</b>	<b>\$26</b>	<b>\$40</b>	<b>\$50</b>	<b>\$60</b>

*\$75 per 80 guests Set Up Fee, fee waived with minimum \$400 beverage revenue. All rates/charges subject to 21% service fee to include 15% disbursed to service team as gratuity; 6% retained by hotel as administrative fees. \*Minimum full bar set up 30 guests.*

**BEER, WINE & SODA PACKAGE**

- § 4 Beer Selections (2 Domestic, 2 Premium)
- § 4 Wine Selections (2 House Red, 2 House White)
- § Assorted Soda

**SELECT BAR PACKAGE**

- § Select Brand Liquors such as Smirnoff Vodka, Tanqueray Gin, Bacardi Rum, Captain Morgan's Rum, Jose Cuervo Tequila, Canadian Club Whiskey, Dewar's White Label & Jim Beam
- § 4 Beer Selections (2 Domestic, 2 Premium)
- § 4 Wine Selections (2 House Red, 2 House White)
- § Assorted Soda

**PREMIUM BAR PACKAGE**

- § Premium Brand Liquors such as Tito's Vodka, Bombay Sapphire Gin, 10 Cane Rum, Captain Morgan's Rum, Patron Silver Tequila, Jack Daniels Whiskey, Johnny Walker Red Scotch & Maker's Mark Bourbon
- § 4 Beer Selection (2 Domestic, 2 Premium)
- § 4 Wine Selections (2 House Red, 2 House White)
- § Assorted Soda

**Domestic Beers**

Budweiser, Bud Light, Michelob Ultra, Labatt Blue, Labatt Blue Light, Coors Light, Yuengling, O'Douls

**Premium Beers**

Corona, Stella Artois, Sam Adams Boston Lager, Blue Moon, Sierra Nevada

**House Wines**

Chardonnay, Pinot Grigio, Cabernet Sauvignon, Pinot Noir

*All pricing listed is per guest unless otherwise noted. Minimums apply. All rates are subject to current New York State Sales Tax and 21% Administrative and Service Fees to include 15% disbursed to service team as gratuity; taxable 6% retained by hotel as administrative fees.*

## Event Guidelines

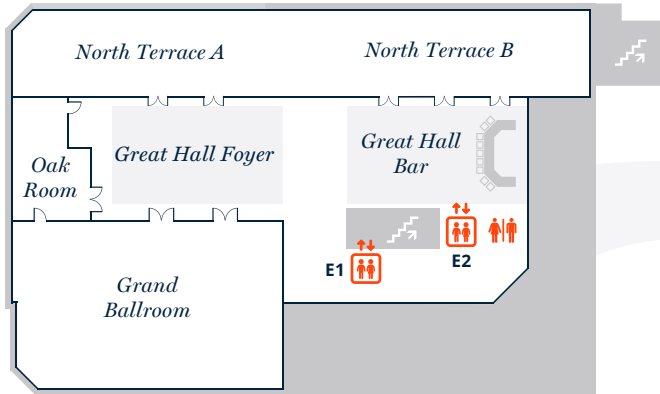
- § No food or beverage, apart from wedding cakes or cookies, may be brought into, or taken out of Hotel Saranac. Any cakes or cookies brought into the Hotel must come from a licensed baker.
- § We will not serve alcohol to any intoxicated person, minors, or for a period longer than 5 1/2 hours to any one group of people, per New York State liquor laws. No 'shots' served. If you would like alcohol to be served longer than 4 hours, sufficient food and beverage must also be purchased in that 4th hour for guests to consume and the bar package will change to consumption pricing.
- § Event amenities provided by Hotel Saranac include: neutral table linens & napkins, candlelit tables or house centerpiece, complimentary cake cutting, access to house A/V (for a fee). If rental equipment is necessary, additional charges will apply.
- § If you wish to provide your hotel guests with welcome bags, a gift bag distribution is provided by the hotel bellmen at \$3 per bag. Bags must be provided to your Event Manager at least 48 hours prior to your guests' arrival date.
- § All displays & décor are subject to approval by Hotel Saranac and must be provided at least 48 hours prior to your event.
- § Music (D.J. or Band) must be kept to a reasonable level & end promptly at 11pm. Events booked past 11pm, are subject to hotel approval.
- § You are responsible for coordinating guest entrée selections and providing this list along with your seating chart to the hotel at least 7 days prior to event. You are also responsible for preparing place cards in alphabetical order, and providing named or numerical table markers at least 48 hours prior to event.
- § All events are subject to prevailing New York State sales tax (currently 8%) & 21% administrative fee.
- § Please follow the timing arranged on your Banquet Event Order, if your timing needs to be changed, please contact us as soon as possible.
- § A reset fee of \$150.00 will apply if the event set up is changed within a 24 hour period of the start of the event.
- § Six to three months prior to your event you may schedule a menu tasting. The tasting will be set for 4 guests (including the couple).
- § Menu prices are subject to change as determined by market price fluctuation, prices will be guaranteed no more than 90 days prior to event.

### **Important Dates:**

- § A signed contract, committing to a minimum food and beverage order and non-refundable \$1,200 deposit is required to confirm an event date and space.
- § A 25% deposit is due 6 months prior to your event. 90 days prior to your event 50% of the event total is due. The balance minus all deposits is due 30 days prior to your event. Any further acquired charges based on your final guest count are due 7 days prior to event. All payments are non-refundable once received.
- § A guaranteed final guest count, complete with individual entrée counts, is due at least 7 days prior to your event. This count may not decrease once given. If no guaranteed count is received, the original booking amount will be used. If the number of guests in attendance exceeds guaranteed count, actual number of guests will become the basis for final charge.
- § Events that do not meet the Food & Beverage minimum established for that day will have balance invoiced as a Meeting Room Rental Charge.

# Hotel Saranac Function Spaces

## LEVEL TWO



## ROOM DIMENSIONS & CAPACITY

Room	Dimensions	Square Footage	Maximum Occupancy
Grand Ballroom	62'10 x 38'5	2362	180
Oak Room	29'8 x 17'8	461	32
Holt's Hold	28'6 x 17'	462	12
Ember Room	19'8 x 25'5	485	30
North Terrace	140'8 x 20'2	2698	+/- 150
Great Hall	93'3 x 29'	2624	+/-150

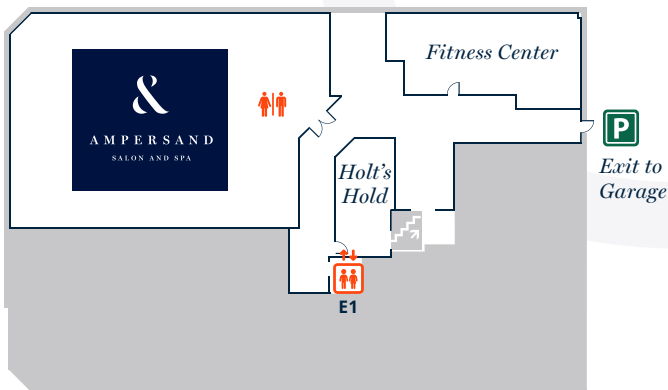
## LEVEL ONE



## LOCATION



## LOWER LEVEL



## TRANSPORTATION

- Adirondack Regional Airport (12 minutes)
- Lake Placid Airport (20 minutes)
- Burlington International Airport (2 hours)
- Albany Airport (2.25 hours)
- Montreal International Airport (2 hours)
- Westport Amtrak Train Station (60 minutes)
- Hertz Rent A Car (12 minutes)

- Elevator
- Stairs
- Luggage Storage
- E1 Lower Level - Level 2
- Restrooms
- Hotel Reception
- E2 Level 1 - Level 6